

Applying to MICDS with the SAO Application

At MICDS, we strive to help families through the admission process as much as possible, which is why we want to clarify a piece of the SAO application.

As we receive applications, our admission team works with applicants to ensure interviews are completed in a timely manner. Applicants must click the “Pay Fee Now” in their SAO application to submit the completed application to us. To ensure a smooth application process for all of our prospective families, we encourage interested families to submit their application and schedule their interview ahead of the **January 12, 2021 deadline for 10th-12th grades** and ahead of the **January 22, 2021 deadline for 9th grade**. For more information on how to do so, please read the following:

1. Navigate to <https://ssat.org/sao>. Click “Get Started with the SAO.”

The screenshot shows the homepage of the Standard Application Online (SAO). At the top is a navigation bar with the SSAT logo and links for 'The SSAT', 'Test Options', 'Practice', 'Character Snapshot', 'Apply', 'Alerts', a search icon, and buttons for 'Register/Login' and 'Support'. Below the navigation bar, the main heading is 'The Standard Application Online (SAO) Advantage'. A sub-heading reads 'The Standard Application Online (SAO) simplifies and standardizes the process of applying to independent schools for students seeking to enter grades from pre-kindergarten to post-graduate.' Below this are four icons representing key features: 'Hundreds of Schools', 'One Application', 'All-in-One Dashboard', and 'Forms Made Easy'. Each feature is followed by a brief description. At the bottom, a large black arrow points to a red button labeled 'Get Started with the SAO'.

The Standard Application Online

Schools That Accept The SAO

Applying after Traditional Deadlines

The Standard Application Online (SAO) Advantage

The Standard Application Online (SAO) simplifies and standardizes the process of applying to independent schools for students seeking to enter grades from pre-kindergarten to post-graduate.

- Hundreds of Schools
- One Application
- All-in-One Dashboard
- Forms Made Easy

Hundreds of Schools

Apply to hundreds of participating independent schools.

One Application

Don't repeat your applicant information and standard forms for every school on your list. With the SAO, you enter your information and complete standard forms just one time and use them to apply to multiple schools.

All-in-One Dashboard

Manage your deadlines and view your application progress in one convenient, easy-to-use dashboard.

Forms & Recommendations Made Easy

The SAO provides you with the most convenient, seamless way to manage your application progress. The SAO makes it easy to track the progress and submission of your forms to schools.

Get Started with the SAO

2. Register for SSAT.org by clicking “Sign up for a Parent/Guardian and Student Account.” Complete the account creation form. Review your account preferences and policies.

The Enrollment Management Association

Sign in

Username [Forgot Username?](#)

Password [Forgot Password?](#)

Remember Me **Sign In**

Create an Account



Sign up for a Parent/Guardian and Student Account

If you do not have a parent or student account, please [click here](#).



Membership Application for The Enrollment Management Association

If you would like to inquire about becoming a Member or Test Center of The Enrollment Management Association, please [click here](#).

Please note: Use of The Enrollment Management Association's websites after account login will continue to be governed by the [Terms of Use](#) and [Privacy Policy](#).

3. In the “Get Started Applying to Independent Schools” box, add “MICDS.”

Working with a Community Based Organization (CBO)? [Add CBO Advisor](#) [Help & Advice](#)

Get Started Applying to Independent Schools

Search by Name to Add School

1

Search and Add Schools

Add schools and see when you can visit, get deadline and fee info before applying.

2

Complete your Profile & Pay Fee

Complete and send your profile to schools to show your intent.

3

Fill Out Forms & Send Requests

Fill out forms online and send requests for recommendations.

4

Track Your Progress

View and manage your application progress in one convenient dashboard.

- 4. Select your academic year of entry (likely Fall 2021)
- 5. Fill out more information about your application. Click "Add School to My Applications."

MICDS ✔ Accepts the Standard Application Online

Tell us more information about your application for MICDS.

Select your Academic Year of Entry:

Only school years that accept the SAO will be listed.

Fall 2021

Grade you are applying to:

Grade options based on information provided above.

Grade 9

Repeating a grade? No Yes

Select Your Student Status and Admission Preference

- Day
Application Fee: \$40
Standard Admission Deadline:
22 Jan 2021



101 North Warson Road
St. Louis, MO 63124
United States

Day School
Grades: PK-12
Coed School

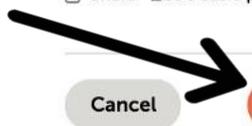
[Visit School Website >](#)

Get Important Updates and Information from MICDS:

See an example of information shared. By clicking the box below, you are authorizing The Enrollment Management Association (EMA) to share Theo Joy's basic profile information with MICDS. You are also authorizing both EMA and MICDS to send updates and important information to you that may include invitations to events, notifications of open houses, school specific application process information and other marketing communications via email and regular postal mail.

Note: Until you submit your application along with the application fee, MICDS will only be able to see the progress status of your application and will not have access to any information other than the limited profile information identified above.

Share Leo's basic profile information and receive updates and important information from MICDS



Cancel Add School to My Applications

MICDS will not receive any contact and personal identifiable information about Theo Joy. You will, however, still receive emails from The Enrollment Management Association with updates on school applications and SAO process. You will continue to receive emails and materials from schools if you have opted in to receive admissions materials from schools on account creation.

6. Complete your profile. When finished, click the “Apply to Schools” dropdown and “Apply to Schools” to get back to your profile page.

The SSAT logo is in the top left. The top right shows the user name "Leo Joy" and options for "Manage Account" and "Log Off". A navigation bar includes "SSAT Testing", "SSAT Practice", "SSAT Scores", "The Snapshot", "Apply to Schools", "Webinars", and "My Profile". A banner asks "Working with a Community Based Organization (CBO)?" with an "Add CBO Advisor" link and "Help & Advice".

A yellow box contains the message: "Please complete the profile to apply to schools. INCOMPLETE". Below this is "Leo's Profile" with a 0% progress bar and an "Edit Profile" button. A black arrow points to the "Edit Profile" button. Text below the profile says: "Information about you, your school, parents/guardians, and your interests, hobbies and achievements. Your profile needs to be at 100% to be able to pay a school's fee to submit your application."

The "Leo's Applications" section has a search bar "Search by Name to Add School" and a "Fall 2021" filter. A tip says: "Tip: We recommend paying the fee early to show commitment to a school." Below this is another "Working with a placement counselor or educational consultant?" banner with an "Add an Advisor" link.

A yellow box for "MICDS" shows a 0% progress bar, a deadline of "22 Jan 2021", and a "\$40 Application Fee" with a "Pay Fee" button. A button below says "Show 2 School-Specific Items and More Details".

A "Hide Tips" section shows a 4-step process: 1. Search and Add Schools, 2. Complete your Profile & Pay Fee, 3. Fill Out Forms & Send Requests, 4. Track Your Progress.

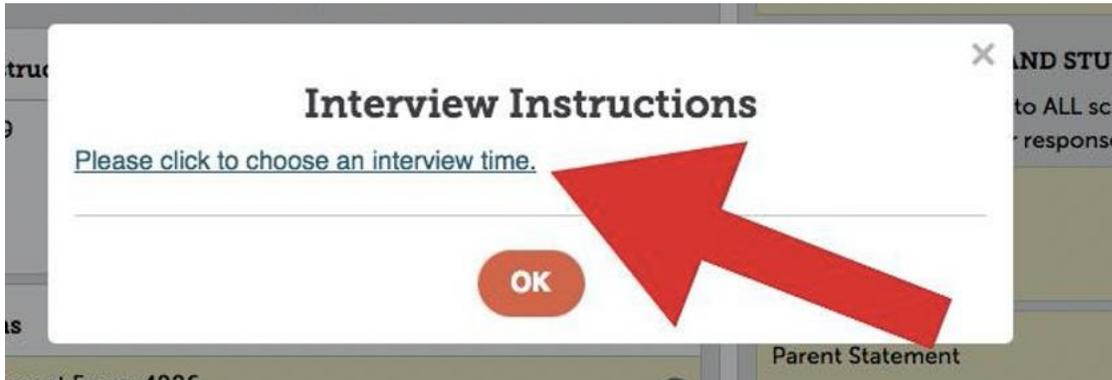
A video player is shown with the text "The Standard Application Online" and "Watch a Video to Learn How the SAO Works".

The "2021 Standard Application Forms" section includes: "Expand a school to see which forms are required for that school.", "COMPLETE PARENT AND STUDENT FORMS" (The same forms will go to ALL schools that require them. Do not personalize your responses for schools.), "REQUEST FORMS FROM OTHERS" (The same recommendations will go to ALL schools that require them.), "Student Essays" (NOT STARTED, Start button), "Parent Statement" (NOT STARTED, Start button), "Any Teacher Recommendation" (NOT STARTED, Request button), and "Official School Reports/ Transcript Form Release" (NOT STARTED, Sign Release button).

7. Pay the MICDS application fee. You will still be able to edit your application after paying.

The SSAT logo is in the top left. The user is logged in as Leo Joy, with options to manage the account or log off. A navigation bar includes links for SSAT Testing, Practice, Scores, The Snapshot, Apply to Schools, Webinars, and My Profile. A banner asks if the user is working with a Community Based Organization (CBO). A green notification states the profile is complete. The 'Leo's Profile' section shows 100% completion and an 'Edit Profile' button. The 'Leo's Applications' section is set to 'Fall 2021' and includes a search bar. A tip suggests paying the fee early. A section for 'Working with a placement counselor or educational consultant?' offers to add an advisor. The 'MICDS' application card shows a 0% completion rate, a deadline of 22 Jan 2021, and a \$40 fee, with a 'Pay Fee Now' button highlighted by an arrow. A progress bar below shows four steps: 1. Search and Add Schools, 2. Complete your Profile & Pay Fee, 3. Fill Out Forms & Send Requests, and 4. Track Your Progress. A video player is embedded with the text 'The Standard Application Online' and 'Watch a Video to Learn How the SAO Works'. On the right, '2021 Standard Application Forms' are listed: Student Essays (NOT STARTED, Start button), Parent Statement (NOT STARTED, Start button), Any Teacher Recommendation (NOT STARTED, Request button), and Official School Reports/Transcript Form Release (NOT STARTED, Sign Release button).

8. Schedule your interview (if you haven't already). MICDS will reach out to you after you submit your application to help with interview scheduling if needed.



9. Complete application materials/parent and student forms (essays, parent statement, etc.), assign teacher recommendations and request transcripts.

The SSAT

Student: Leo Joy Welcome, Crystal Joy Manage Account Log Off

SSAT Testing SSAT Practice SSAT Scores The Snapshot Apply to Schools Webinars My Profile

Working with a Community Based Organization (CBO)? Add CBO Advisor

Profile is complete! You can now pay fee and apply to schools. COMPLETED

Leo's Profile 100%
Information about you, your school, parents/guardians, and your interests, hobbies and achievements. Your profile needs to be at 100% to be able to pay a school's fee to submit your application. Edit Profile

Leo's Applications Search by Name to Add School

Fall 2021 Tip: We recommend paying the fee early to show commitment to a school.

Working with a placement counselor or educational consultant? Add an Advisor

Submit 2 school specific forms, 6 shared forms, and pay fee to complete application. INCOMPLETE 0% Pay Fee Now

MICDS
Deadline: 22 Jan 2021
\$40 Application Fee

Show 2 School-Specific Items and More Details

Hide Tips

1 Search and Add Schools 2 Complete your Profile & Pay Fee 3 Fill Out Forms & Send Requests 4 Track Your Progress

The Standard Application Online

Watch a Video to Learn How the SAO Works

2021 Standard Application Forms
Expand a school to see which forms are required for that school.

COMPLETE PARENT AND STUDENT FORMS
The same forms will go to ALL schools that require them. Do not personalize your responses for schools.

Student Essays NOT STARTED Start

Parent Statement NOT STARTED Start

REQUEST FORMS FROM OTHERS
The same recommendations will go to ALL schools that require them.

Any Teacher Recommendation NOT STARTED Request

Official School Reports/ Transcript Form Release NOT STARTED Sign Release