

# MICDS FINANCIAL AID PROCESS

## 2019-2020 School Year

### RETURNING STUDENTS' DEADLINE

**December 3, 2018**

### NEW STUDENTS' DEADLINE

**9<sup>th</sup> Grade & JK Early Action Option -  
December 17, 2018  
All others - February 4, 2019**

#### **APPLY (Beginning October 5, 2018)**

Complete the online FACTS Grant & Aid Application. The non-refundable application fee is \$35.

Web Address: <https://online.factsmgt.com/signin/3FXRN>

Supporting documentation that is required to complete your application:

- All 2017 W-2 Wage and Tax statements for both the applicant and co-applicant.
- The 2017 US Federal Income Tax Return (Form 1040, 1040A or 1040EZ), including supporting tax schedules C, E, F, K-1, and other required forms and schedules. If the applicant and co-applicant file separately, we require both tax returns for the same year.
- All supporting documentation for the household non-taxable Income such as Social Security Income, Welfare, Child Support, Food Stamps, Workers Compensation and TANF.

All families must submit these support documents, even if they were submitted with last year's application. Supporting documents can be uploaded electronically, faxed or copies can be mailed.

#### Mailing Address

FACTS Grant & Aid Assessment  
P O Box 82524  
Lincoln, NE 68501-2524

#### Fax Number

866-315-9264

#### **RETURNING FAMILIES**

While the Financial Aid Committee makes every effort to meet the needs of our returning families first, submission of a complete application by the deadline is essential to ensure that your family receives first consideration in the awarding of grant money. Funds are limited and failure to meet the submission deadline jeopardizes continued financial aid. Returning family award notifications are mailed in late January and the signed acceptance letter is due within one week.

#### **NEW FAMILIES**

The admission decision is a separate process from the financial aid grant process. For families who meet the application deadline, the financial aid award notification will be mailed at the same time as the admission decision acceptance letter.

#### **QUESTIONS**

Please contact: Kathy Fagin, Director of Financial Aid  
314.995.7405  
kfagin@micds.org

## FREQUENTLY ASKED QUESTIONS

**Withdrawal** after May 31 obligates the Parent or Guardian to payment. Refer to the Terms and Conditions of Enrollment for more details on the tuition payment requirement. The enrollment deposit is nonrefundable.

### **Divorced or separated parents**

The assets of both natural parents, if living, will be considered. We will waive this requirement if the contracting parent provides documentation that the non-contracting parent has provided no support and has had no contact with the student or ex-spouse for at least two years. Acceptable documentation is from a doctor, minister, lawyer, or other unrelated person satisfactory to the MICDS Financial Aid Committee. If either parent has remarried, the committee will consider the income and assets of the stepparent, always keeping in mind the obligation of the stepparent to his or her own natural children. MICDS is not bound by any legal agreements or court decisions on tuition payment responsibility.

### **Couples living together but not married**

In situations where couples are living together but not married, we may require financial information from both parties. If the child is from a former marriage of either party, forms will be required of the current family and non-custodial parent and spouse, if applicable.

### **Children living with other relatives**

Children who are living with grandparents or other relatives will need to have the financial aid application completed by the legal custodian. If parents are still living and are claiming the child on their tax return, forms will be required as with any other family. If the other family members have legal custody, forms will be required of the custodian, using their financial information.

### **Full or part ownership in a business**

If you have ownership of 10% or more in a business, you will be required to provide FACTS a copy of your business tax return. If you have ownership of less than 10% in a business, you will be required to provide FACTS with a copy of form K-1.

### **Does MICDS impute wages for a nonworking parent(s)?**

Yes. MICDS imputes wages for parents of school age children who choose not to work or are full-time students, or for stepparents who refuse to be included in the financial aid process.