

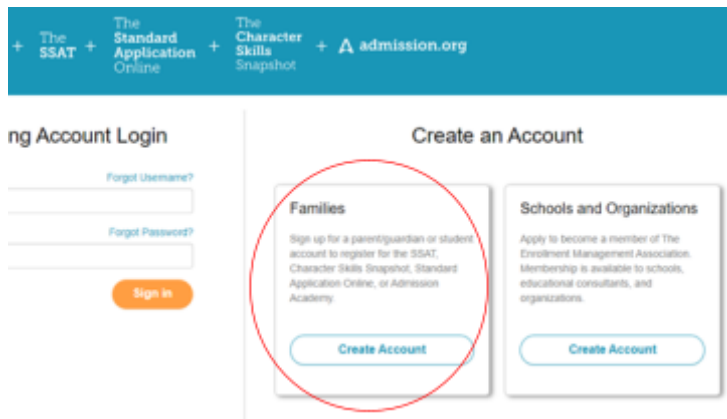
Applying to MICDS with the SAO Application

At MICDS, we strive to help families through the admission process as much as possible, which is why we've created this guide to submitting the Standard Application Online (SAO).

As we receive applications, our admission team works with applicants to ensure interviews are completed in a timely manner. Applicants must click the "Pay Fee Now" in their SAO application to submit the completed application to us. To ensure a smooth application process for all of our prospective families, we encourage interested families to submit their application and schedule their interview ahead of the **January 10, 2023** deadline. For more information on how to do so, please read the following:

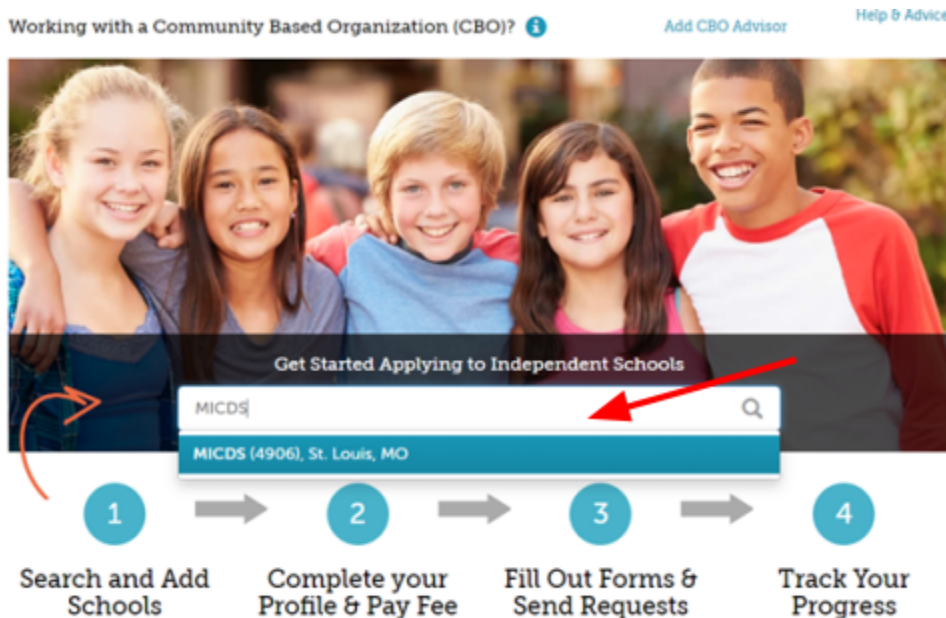
1. Navigate to <https://ssat.org/sao>. Click "Start Your Application."

2. Select Create Account in the Families box.



3. Create SSAT.org accounts for a Parent/Guardian and Student Account." Complete the account creation form and review your account preferences and policies.

4. In the "Get Started Applying to Independent Schools" box, add "MICDS."



5. Select your academic year of entry (likely Fall 2023), grade, etc. and click “Add School to My Application.”

The SSAT Student: Mitzy Russell Welcome, Craig Russell • Manage Account • Log Off

SSAT Testing • SSAT Practice • SSAT Scores • The Snapshot • **Apply to Schools** • Admission Academy • My Profile

Important Notice:
Standard Application Online (SAO) is now available for the Fall 2023 school year. Please select the Fall 2023 when adding the school to your applications. If you are applying for an immediate Fall 2022 entry, please select the school year Fall 2022 when adding the school to your applications. Some schools might not accept applications for Fall 2022 anymore. Please contact the school directly if you don't see an option for Fall 2022 option for the school.

MICDS Accepts the Standard Application Online

Tell us more information about your application for MICDS.

Select your Academic Year of Entry:
Only school years that accept the SAO will be listed.
Fall 2023

Grade you are applying to:
Grade options based on information provided above.
Grade 7

Select Your Student Status and Admission Preference
Day
Application Fee: \$40
Standard Admission Deadline: 10 Jan 2023

How did you hear about MICDS?
School Website

Get important updates and information from MICDS:
See an example of information shared. By clicking the box below, you are authorizing The Environment Management Association (EMA) to share Mitzy Russell's basic profile information with MICDS. You are also authorizing both EMA and MICDS to send updates and important information to you that may include invitations to events, notifications of open houses, school-specific application process information and other marketing communications via email and regular postal mail.
Note: Until you submit your application along with the application fee, MICDS will only be able to see the progress status of your application and will not have access to any information other than the limited profile information identified above.
 Share Mitzy's basic profile information and receive updates and important information from MICDS

MICDS will not receive any contact and personal identifiable information about Mitzy Russell. You will, however, still receive emails from The Environment Management Association with updates on school applications and SAO process. You will continue to receive emails and materials from schools if you have opted in to receive admissions materials from schools on account creation.

6. Click “Edit Profile” and complete the required fields. When finished, click “Go to My Applications” then “Pay Fee Now.”

Please complete the profile to apply to schools. INCOMPLETE

Mitzy's Profile 0%
Information about you, your school, parents/guardians, and your interests, hobbies and achievements. Your profile needs to be at 100% to be able to pay a school's fee to submit your application.

Mitzy's Applications Search by Name to Add School

Fall 2023 Tip: We recommend paying the fee early to show commitment to a school.

Working with a placement counselor or educational consultant?

Submit 2 school specific forms, 6 shared forms, complete profile, and pay fee to compl... INCOMPLETE

MICDS Deadline: 10 Jan 2023 \$40 Application Fee 0%

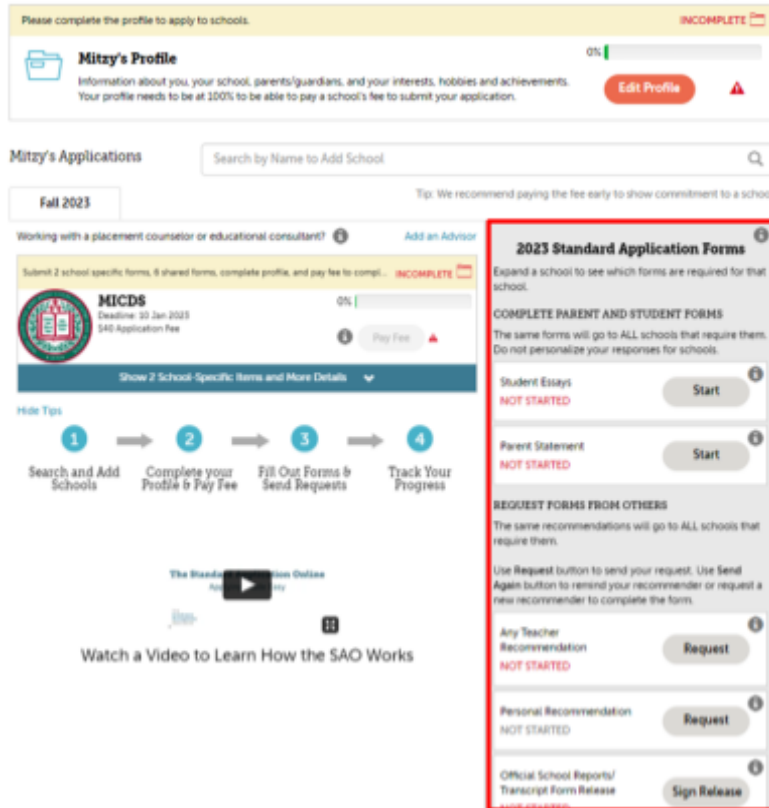
2023 Standard Application Forms
Expand a school to see which forms are required for that school.
COMPLETE PARENT AND STUDENT FORMS
The same forms will go to ALL schools that require them. Do not personalize your responses for schools.
Student Essays
Parent Statement

Hide Tips: 1 → 2 → 3 → 4

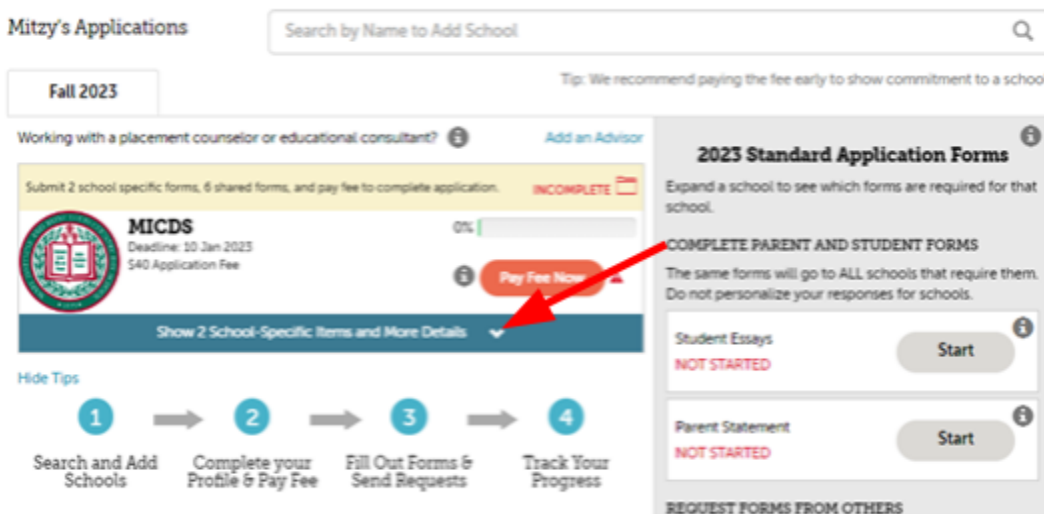
Once the application fee is paid, we will be able to access your application and you will still be able to edit your application.

7. Schedule your interview (if you haven't already) if applying for grade 5 or higher. MICDS will reach out to you after you submit your application to help with interview scheduling if needed. Click [here](#) to access the online scheduler.

8. Complete the remaining pieces of your application—Student Essays, Parent Statement, Core Teacher Recommendation, and Official School Reports/Transcript.



9. Complete the School Supplemental Form by clicking “show 2 school-specific items and more details.”



On the next screen scroll to the center and click “start” next to 2022-2023 MICDS Grades 5-12, Supplement Form_4906.

The screenshot shows the MICDS application portal. At the top, it says 'Submit 2 school specific forms, 6 shared forms, and pay fee to complete application. INCOMPLETE'. The MICDS logo is on the left, and a progress bar shows '0%'. A 'Pay Fee Now' button is visible. The 'School-Specific Details' section includes a checkbox for sharing profile information. The 'Application & Special Instructions' section shows a timeline with deadlines for Standard (10 Jan 2023), Decisions (10 Mar 2023), and Enrollment Contracts (31 Mar 2023). The 'School Supplement Forms' section lists '2022-2023 MICDS grades 5-12, Supplement Form_4906' with a 'Start' button highlighted by a red arrow. The '2023 Standard Application Forms' section on the right lists various forms like 'Student Essays', 'Parent Statement', 'Any Teacher Recommendation', 'Personal Recommendation (optional)', and 'Official School Reports/ Transcript Form Release', each with a 'Start' or 'Request' button.

10) Register for admission testing through either SSAT or ISEE.

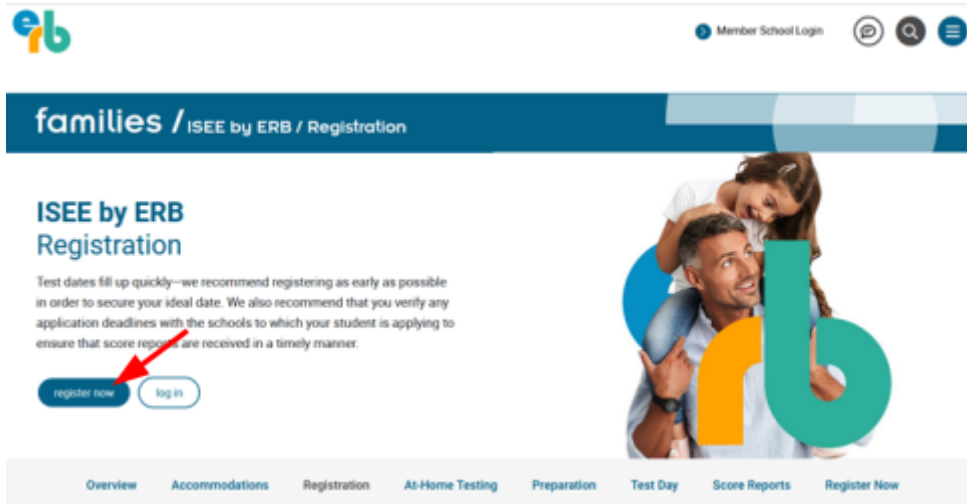
SSAT Registration

From the top of the screen select “SSAT Testing” then select “Register for SSAT.”

The screenshot shows the top navigation bar of the application portal. The 'SSAT Testing' dropdown menu is open, showing options: 'Register for SSAT', 'My Tests', 'Apply for / View My Accommodations', and 'Get the Official SSAT Practice Tools'. A red arrow points to the 'SSAT Testing' dropdown. Below the navigation bar, there is a yellow banner about the 'Application Online (SAO)' and a blue banner for 'Community Based Organization (CBO)'. A 'Help & Advice' link is at the bottom right.

ISEE Registration

Go to the [ISEE by ERB website](#) and select “Register Now”



families / ISEE by ERB / Registration

ISEE by ERB Registration

Test dates fill up quickly—we recommend registering as early as possible in order to secure your ideal date. We also recommend that you verify any application deadlines with the schools to which your student is applying to ensure that score reports are received in a timely manner.

[register now](#) [log in](#)

[Overview](#) [Accommodations](#) [Registration](#) [At-Home Testing](#) [Preparation](#) [Test Day](#) [Score Reports](#) [Register Now](#)

Contact the MICDS Admission Office at 314.995.7367 if you have any questions about the application process.